

# **Annex 1**

19<sup>th</sup> February 2021

Dear Mr. Providas,

**Subject: Project approved at the 86<sup>th</sup> Meeting of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol**

We are pleased to inform you that the following project was approved for **Iran** at the 86<sup>th</sup> Intersessional Meeting of the Executive Committee of the Multilateral Fund for the Implementation of the Montreal Protocol held in December 2020.

MLF Reference No.*	Project Title	Funding (US\$)
IRA/SEV/86/INS/249	Extension of institutional strengthening project [ <b>Phase XIII: 04/2021-03/2023</b> ]	222,094

Note: \* Please indicate this reference number in the cover sheet of the project document and in the ATLAS short project title

**1. Implementation Modality:** We are suggesting that this project be implemented through the National Implementation Modality (NIM).

**2. Project Document Format:** We are attaching herewith the **Iran** renewal request as approved. It is important to annex this document, without any change, to the project document that will be signed between UNDP and the Government. No outputs, activities or inputs can be added or modified or deleted in the document that was approved by the Executive Committee.

**3. New MLF Gender Mainstreaming Requirements**

[ExCom Decision 84/92](#) approved a new [Operational Policy on Gender Mainstreaming for Multilateral Fund-supported projects](#), thereby affirming the importance of gender mainstreaming in MLF-supported projects. The new policy on gender mainstreaming will be applied throughout the MLF project cycle, beginning with projects that will be considered at the 85<sup>th</sup> ExCom Meeting in May 2020. UNDP MLF tools and reporting formats will be revised accordingly in order to ensure a gender-responsive approach to UNDP MLF projects. In the meanwhile, it is important to collect more and better sex-disaggregated data, especially on participation in meetings and trainings as information on the number of male and female participants in project meetings will be requested by the MLF going forward. Please also ensure that your gender focal points and/or other gender experts are consulted during the project design and implementation phases and that gender-responsive human resource management processes are undertaken.

**4. Entering the Budget in ATLAS:** Your office is requested to enter the budget in ATLAS, using the Annual Work Plan table, attached. Please note the Multilateral Fund guidelines do not give us flexibility to shift funds between specific budget categories. In line with the UNDP requirement for multi-year project budgeting, please ensure the total approved budget per the work plan table is entered in ATLAS for the current and future years as indicated.

Mr. Claudio Providas  
UNDP Resident Representative  
UNDP Iran  
Teheran, Iran

cc: Kanni Wignaraja – Director, Regional Bureau for Asia and the Pacific (RBAP)  
Christophe Bahuet – Director, Bangkok Regional Hub & Deputy Director for RBAP

5. Further Budget Revisions: In case there is a need to shift funds between budget categories, please consult with the MPU/Chemicals' representative in **Bangkok Regional Hub, Mr. Anderson Alves** ([Anderson.alves@undp.org](mailto:Anderson.alves@undp.org)), as in certain cases, the Multilateral Fund will have to be consulted prior to approving of such shifts.

6. Support Costs: The General Management Support Services (GMS) fee received by UNDP in relation to these projects is managed centrally at BPPS-HQ and should NOT be part of the project budget. In ATLAS, please therefore leave the F/A field % at zero. GMS at the internal distribution rate approved effective January 2016 covering management support rendered by your office will be credited to your Cost Centre income account based on delivery. Direct Project Costs (DPC) formerly, Implementation Support Services (ISS) may be charged to the project budget, using the Universal Price List. However, this can be applied only for services provided other than project management.

7. Government Counterpart: Just as a reminder, kindly note that the National Ozone Focal Point in your country is **Dr. Ebrahim Hajizadeh** ([mbakhshizadeh@yahoo.com](mailto:mbakhshizadeh@yahoo.com), [iranozone@gmail.com](mailto:iranozone@gmail.com), [info@iranozone.ir](mailto:info@iranozone.ir)): while he may not be the one to sign the project document on behalf of the Government, kindly make sure that he is copied on all correspondence related to this project.

8. Over-Expenditures: We wish to remind you that over-expenditures are not allowed in Montreal Protocol projects. Please therefore ensure that total expenditures never exceed the total budget.

Based on the above, we request you to kindly finalize the project documentation and enter the proposal/ project in ATLAS. Once the project document is signed, please send an electronic copy to the MPU/Chemicals' representative in **Bangkok Regional Hub, Mr. Anderson Alves** ([Anderson.alves@undp.org](mailto:Anderson.alves@undp.org)) with a request for ASL and send the budget to KK.

Thank you very much for your partnership in the implementation of this important programme, which falls under the UNDP Strategic Plan 2018-2021 **IRRF Output 2.4.1** - promoting nature-based solutions for a sustainable planet including the use of sustainable production technologies.

Yours sincerely,



Xiaofang Zhou  
Director, Montreal Protocol Unit  
Principal Technical Advisor, Chemicals and Waste  
Nature, Climate and Energy  
Bureau for Policy and Programme Support



**Attachment:** Annual Work Plan

<b>MLF Reference</b>	IRA/SEV/86/INS/249								
<b>Award ID</b>	TBD								
<b>Project ID</b>	TBD								
<b>Project Title</b>	Extension of institutional strengthening project [Phase XIII: 04/2021-03/2023]								
<b>Executing Agency</b>	National Ozone Layer Protection Unit (OLPU), Department of Environment (DOE)								
<b>ATLAS Activity</b>	<b>Responsible Party (Implementing Agency)</b>	<b>Source of Funds</b>	<b>Donor Code</b>	<b>ATLAS Code</b>	<b>ATLAS Budget Description</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>Total</b>
<b>Activity 1:</b> Institutional Strengthening	OLPU	63030	10009	71300	Contractual Services - Individuals	50,000	98,000	33,000	181,000
			10009	72200	Equipment	2,000	3,000	-	5,000
			10009	75700	Training, Workshops and Confer	5,000	13,000	6000	24,000
			10009	71600	Travel	500	500	-	1,000
			10009	74500	Miscellaneous Expenses	2,500	2,500	1,094	6,094
			10009	72500	Supplies	2000	2,000	1,000	5,000
<b>Total</b>						<b>62,000</b>	<b>119,000</b>	<b>41,094</b>	<b>222,094</b>



**MULTILATERAL FUND**  
FOR THE IMPLEMENTATION OF THE MONTREAL PROTOCOL  
*Secretariat*



15 February  
2021

Dear Mr. Tajrishi,

In light of the critical situation of the COVID-19 pandemic globally, the Executive Committee of the Multilateral Fund decided to postpone its 86<sup>th</sup> meeting, which was originally scheduled from 2 to 6 November 2020, to March 2021.

Cognizant of the facts that the postponement of the meeting would *inter alia* delay consideration of funding requests for projects supported by the Multilateral Fund; slow down project implementation, posing a potential threat to the sustainability of the phase-out already achieved; and affect the operation of national ozone units, the Executive Committee agreed to continue implementing, on an exceptional basis and without setting a precedent, an intersessional approval process for the 86<sup>th</sup> meeting. Through this process (which was held from 16 November to 3 December 2020), the Executive Committee was able to consider *inter alia* progress reports of bilateral and implementing agencies, reports on projects with specific reporting requirements, tranche submission delays and project proposals submitted by bilateral and implementing agencies on behalf of Article 5 countries.

In this regard, I am pleased to inform you that the Executive Committee approved funding for the thirteenth phase of the institutional strengthening (IS) project requested by your Government at a cost of US \$222,094, to be implemented by UNDP. In approving the funding, the Executive Committee expressed the following observations:

*The Executive Committee reviewed the report presented with the request for the renewal of the IS project for the Islamic Republic of Iran (phase XIII) and noted with appreciation that the country has reported 2018 and 2019 CP data to the Fund Secretariat and data under Article 7 of the Montreal Protocol to the Ozone Secretariat, indicating its compliance with the Montreal Protocol. The Committee also noted that the Government continued to work with relevant stakeholders to manage and monitor the consumption of ODS, has taken actions to sustain the zero consumption of ODS already phased out, and has established an HCFC licensing and quota systems that allows compliance with the HCFC phase out schedule. The Committee acknowledged the efforts of the Government and is, therefore, confident that the Government of the Islamic Republic of Iran will continue implementing its HCFC phase-out management plan (HPMP) and IS project in a timely and effective manner to enable the country to meet the 75 per cent reduction by 1 January 2023, in accordance with its Agreement with the Committee for stage II of the HPMP.*

Mr. Mohammad Masoud Agha Mohammad Hossein Tajrishi  
Deputy Head  
Department of Environment for Human Environmental Affairs  
Environmental Research Center  
Tehran, Islamic Republic of Iran

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I would also like to inform you that the Executive Committee approved the third tranche of stage II of the HPMP for the Islamic Republic of Iran, and the corresponding 2020-2022 tranche implementation plan, in the amount of US \$2,286,989, to be implemented by UNDP (US \$1,307,980), UNIDO (US \$524,000), UNEP (US \$170,000) and the Government of Germany (US \$285,009). In approving the funding, the Executive Committee:

- (a) Noted that US \$375,701 would be deducted from the approval for UNIDO, in line with decision 84/74(a)(iv); and
- (b) Requested UNIDO, UNDP and the Governments of Germany and Italy to continue submitting, with each funding tranche request, a detailed report on the status of the conversion of each of the foam projects covered under stage II including the financial viability, the current level of HCFC-141b consumption, the alternative technology selected, the total cost from the Multilateral Fund and the level of co-financing, as applicable, in line with decision 84/74(c).

Sincerely yours,



Eduardo Ganem  
Chief Officer

c.c.: Mr. Ebrahim Haji-Zadeh  
National Project Manager  
Director of Ozone  
Department of Environment  
Environmental Research Center  
Tehran, Islamic Republic of Iran

Ms. Xiaofang Zhou – UNDP  
Mr. James Curlin – UNEP  
Mr. Ole Nielsen – UNIDO  
Ms. Claudia Hiepe – Germany  
Ms. Federica Fricano - Italy



Islamic Republic of Iran

Department of Environment  
Ozone Layer Protection Unit

Ref: 07/467  
Date: 9 Aug 2020  
Enclosed: .....

*In the name of God*

Ms. Xiaofang Zhou  
Director  
Montreal Protocol / Chemicals Unit  
Bureau for Policy and Programme Support  
United Nations Development Programme  
304 East 45th Street, FF 970  
New York, NY 10017

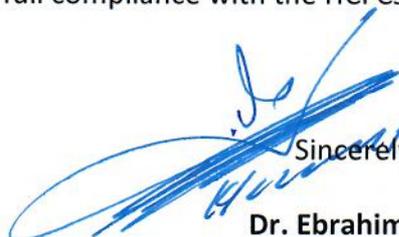
Dear Ms. Zhou

**Subject:** Endorsement for submission by the United Nation Development Programme (the Lead Agency) of the I.R.Iran's request for extension of the Institutional Strengthening ( IS) Project for the phase XIII.

I refer, with my complement, to the I.R.Iran Institutional Strengthening Project which is now being implemented under phase XII approved at 82<sup>nd</sup> meeting of the Executive Committee for the implementation of the Montreal Protocol.

On behalf of the Government of I.R.Iran, I hereby request United Nation Development Programme to take the appropriate action in timely submission of I.R.Iran's request for extension of the Institutional Strengthening Project for the Phase XIII to the secretariat of the Multilateral Fund to enable due consideration and approval by the upcoming meeting of the Executive Committee.

As you are fully aware the major contribution of the IS project specifically for the Article 5 countries is the assistance in achieving compliance to the control measures set by the Montreal Protocol. Timely approval of the requested funding under IS projects has provided the necessary infrastructure for the country to act as the core operational unit to undertake various activities to sustain the ODSs phase out achievements as well as enabling it to remain in full compliance with the HCFCs controlling targets.

  
Sincerely Yours,

**Dr. Ebrahim Hajizadeh**

**Director of the Ozone Layer Protection Unit &**

**National Project Manager**